

Records Destruction Information of Water Supplies Department in 2024

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	100.33	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	294.01	<ul style="list-style-type: none"> • Operational records on customer services functions • Operational records on general management activities of water supply, reservoirs and slope safety • Operational records on water supply applications • Project records (works contract)
Total	394.34	

For enquiries concerning the above destruction information, please approach Water Supplies Department at wsdinfo@wsd.gov.hk.