Records Destruction Information of
Hongkong Post in 2024

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	346.24	• Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	10.95	• Files Relating to Mail Circulation and Despatching Arrangements • Records relating to development and provision of finance and accounting functions • Files Relating to Old Mechanised Letter Sorting System • Programme Files Relating to Election Posting by Registration and Electoral Office • Files Relating to Local Mail General Matters • Files Relating to Provision of Agency Service for Government Departments / Bureaux / Public Bodies and Related Organisations (Product Development Section) • Files Relating to Philatelic Promotion
Total	**357.19**	

For enquiries concerning the above destruction information, please approach Hongkong Post at hkpo@hkpo.gov.hk.